



REPUBLIC OF THE PHILIPPINES
NATIONAL IRRIGATION ADMINISTRATION
MIMAROPA REGIONAL OFFICE
MINDORO ORIENTAL-MARINDUQUE-ROMBLON IRRIGATION MANAGEMENT OFFICE

MINUTES OF PRE-BIDDING CONFERENCE

PRESENT:

BIENVENIDO S. ANTEROLA	BAC Chairman
AILYN E. AQUINO	BAC Vice Chairman
REDEN C. ALMAZAN	BAC Member
EDGARD LAURENZ M. GERONIMO	BAC Member (online)
MA. VIOLA AIKO M. MATIBAG	BAC Provisional Member
JINKY M. MAÑEBO	BAC TWG Head (online)
BRIEN ALDRIN D. LAYGO	BAC TWG Member
ELYNAH ROSEYELL M. MISTIOLA	BAC TWG Member (online)
MARES M. BALAHADIA	BAC TWG Member
JOHN JOCO T. MATUTINA	BAC TWG Member (online)
LEMUEL B. MAÑIBO	BAC Secretary
EZRAYEAL LARITA	Hyper J Const. & Supply (online)
DEMETRIUS GOZAR	SGDG Const. & Supplies (online)
KAREN M. AUSTRIA	Thunderheads Const. Corporation (online)
FRANCISCO E. ATIENZA JR.	FEAJ Const. & Gen. Services (online)

ABSENT:

RUBEN G. GENETA
BAC Member

The pre-bidding conference for **Construction of Sigange SIP, Construction of Carmundo SIP, Construction of Pula RIS Service Road, and Restoration of Mag-Asawang Tubig RIS** was held at the Conference Room of NIA MOMARO IMO, Bayanan II, Calapan City, Oriental Mindoro at 9:00 A.M. on **March 26, 2021** presided by the BAC Chairman.

I. CALL TO ORDER

- The meeting started with a prayer offered by a BAC Member.
- The presiding officer announced the title and contract number of the projects to be discussed during the pre-bidding conference for the information of the BAC Members and the other attendees of the meeting.
- Then, it was followed by the roll call of the attendance by the BAC Secretariat. There were four (4) interested bidders who attended the meeting. Upon declaration of the quorum, the BAC Chairman ordered to start the pre-bidding conference.

II. MAIN BUSINESS

- The presiding officer explained that the objective of the meeting is to discuss and explain the eligibility requirements and technical and financial components of the contract to be bid and clarify other issues and concerns. The content of the Invitation to Bid for the 4 projects was read by the TWG Member.
- The following informations were discussed:
 - The required documents were enumerated by the TWG Member through reading the Checklist.
 - The TWG Head reminded the participating bidders to use the prescribed format for the forms required such us Omnibus Sworn Statement, Bid Securing Declaration, and Bid Form.
 - She also added for the manpower requirement, the skilled personnel should have relative experience which should be indicated on their biodata.
 - The SLCC should be supported with a Final Acceptance.
 - For the List of On-going projects, it should be supported with NOA, Contract, and NTP and the summary of accomplishment should tally with what is indicated on the list.
 - She also reminded them that the contractors should not pledge an equipment that is already deployed/pledged on any of their on-going projects.

- The TWG Member added that the participating contractors should submit 3 copies – 1 original, copy 1 and copy 2.

III. CLARIFICATIONS

- Mr. Atienza inquired regarding the submission of biodata which the TWG head clarifies that only the skilled personnel are required to submit the said document.
- Mr. Atienza added that they only need to comply on all of the documents which are enumerated in the Checklist.

IV. ADJOURNMENT

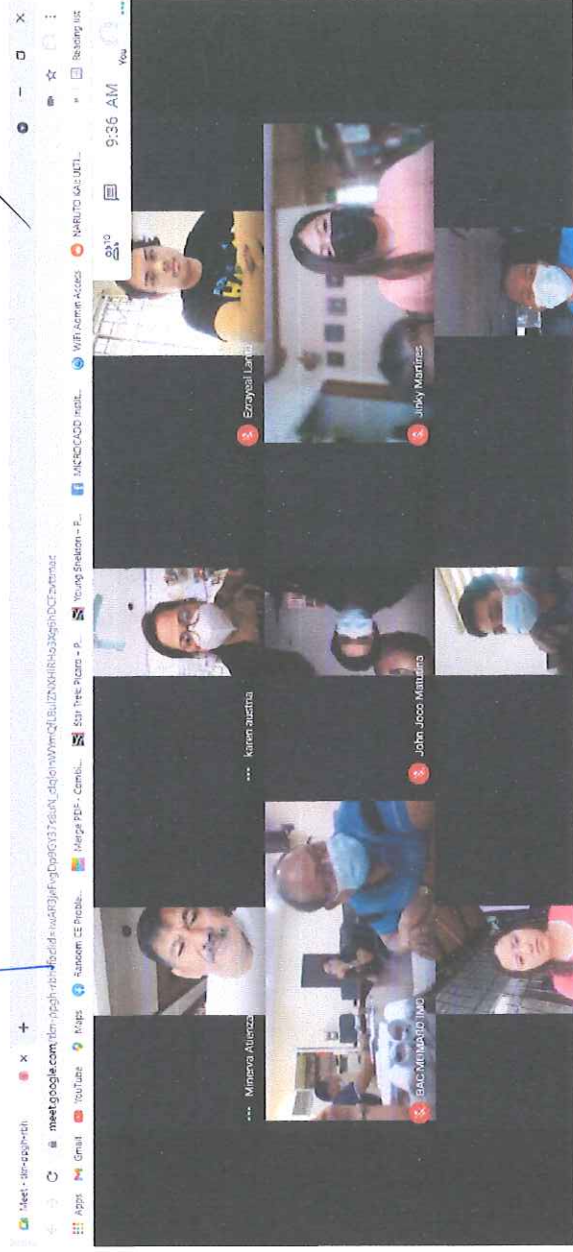
- For having no other matters to be discussed, the pre-bidding conference was adjourned at 10:05 A.M.

Prepared by:

LEMUEL B. MAÑIBO
BAC, Secretary

Noted by:

BIENVENIDO S. ANTEROLA
BAC Chairman



Note: Lemuel B. Mañibo (BAC Secretariat) took the photo