

**NATIONAL IRRIGATION ADMINISTRATION
MIMAROPA REGION**

A N N O U N C E M E N T

WE INVITE YOU TO APPLY FOR THE FOLLOWING VACANT POSITION

Position Title : **Senior Engineer A/ SG 16**
Item Nos. 82-115

Location : **National Irrigation Administration Region 4-B**
Mindoro Oriental-Marinduque-Romblon Irrigation Management
Office Pula-Bansud River Irrigation System

I. Minimum Qualification Requirements:

Education : Bachelor's Degree in Engineering relevant to the job
Experience : 1 year of relevant experience
Training : 4 hours of relevant training
Eligibility : RA 1080

II. Duties & Responsibilities:

- Conduct inspection and monitoring of CIS/NIS operation and maintenance performance and assess needs for planning purposes and ISF/amortization collections;
- Assist in the coordination with all stakeholders, IAs, NGOs/NGAs in the province to proper dissemination of plans, programs and performance of the system;
- Collect data on harvest, water use, production cost, market value and other data that may be requested;
- Prepare a) plans and programs to close the gap between the irrigated and service areas and increase crop production, d) strategies to increase the collection of ISF and other sources of income, c) plans and programs on institutional development particularly the implementation of IMT;
- Perform other related functions.

III. Assessment Process:


1. Initial Assessment Steps
 - a. HR Pre-screening
 - b. Human Resource Merit Promotion and Selection Board (HRMPSB) screening
2. Further Assessment Steps
 - a. Work-related Written examinations
 - b. Panel interview
 - c. Other related tests, i.e., IQ Test/Personality Test, as deemed necessary

IV. Documentary Requirements:

- All interested qualified applicants shall submit the following to the Office of the Regional Irrigation Manager, Attn.: Administrative Section, NIA Regional Office IV-B, Bayanan II, Calapan City, Oriental Mindoro.
 - a. Letter of Application indicating the position applied for submission not later than the 15th working days from publication.
MAR 04 2022.
 - b. Updated Personal Data Sheet;
 - c. Latest Performance Rating in the present position (if applicable)
 - d. Photocopy of Eligibility/Rating/License
 - e. Photocopy of Certificates of training/seminars attended.
 - f. Photocopy of TOR
 - g. Certificates of Employment from previous and present employment (if applicable)
- ***Qualifications of applicants without supporting documents shall not be evaluated and considered.***

V. Other Relevant Information:

- Candidate/s found by the HRMPSB to have met the minimum qualification requirements (Item I) and have successfully hurdled the Assessment Process (Item III) will be certified by the HRMPSB as qualified for appointment/promotion to the subject vacancy.


WILLIAM P. RAGODON
Regional Manager

Date of Posting : FEB 11 2022 – FEB 20 2022
Date of Publication : FEB 10 2022