



## INVITATION TO BID FOR SUPPLY AND DELIVERY OF IT EQUIPMENT, SOFTWARE INSTALLATION AND LICENSE ACTIVATION

ITB NO.: R4B-24-12-22

1. The NIA MIMAROPA Regional Office, through the General Appropriation Act (GAA) CY 2024 intends to apply the sum of **One Million Six Hundred Four Thousand One Hundred Forty-Eight pesos (Php 1,604,148.00)** being the ABC to payments under the contract for the **SUPPLY AND DELIVERY OF IT EQUIPMENT, SOFTWARE INSTALLATION AND LICENSE ACTIVATION** with Contract No. R4B-REGION-IT-1.6M-CY2024-018. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The NIA MIMAROPA Regional Office now invites bids for the above Procurement Project. Delivery of the Goods is required **within Thirty (30) Calendar Days**. Bidders should have completed, within **two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from NIA MIMAROPA Regional Office and inspect the Bidding Documents at the address given below during **office hours** from **8:00AM to 5:00PM, Monday – Friday**.
5. A complete set of Bidding Documents may be acquired by interested bidders on **December 9, 2024 – January 6, 2025; 10:00AM** from given address and websites below and upon presentation of *Letter of Intent, valid ID issued by the government, Special Power of Attorney for authorized representative*, and upon payment of *non-refundable fee for the Bidding Documents, in the amount of Five Thousand Pesos (Php.5,000.00)*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.
6. The NIA MIMAROPA Regional Office will hold a Pre-Bid Conference<sup>1</sup> on **December 17, 2024: 10:00AM** at NIA Compound, Bayanan II, Calapan City, Oriental Mindoro and/or through video conferencing or webcasting, which shall be open to prospective bidders and upon presentation of valid Identification Card issued by the government and Special Power of Attorney, for authorized representative.

<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (Php1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.





Republic of the Philippines  
**NATIONAL IRRIGATION ADMINISTRATION**  
REGIONAL OFFICE NO. IV-B (MIMAROPA)

7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, on or before **January 6, 2025: 10:00AM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **January 6, 2025: 10:01AM** at NIA Compound, Bayanan II, Calapan City, Oriental Mindoro. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The NIA MIMAROPA Regional Office reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**LOWELL L. LOZANO**

BAC Chairperson

NIA MIMAROPA Regional Office

NIA Administrative Building, Nautical Highway

Bayanan II, Calapan City, Oriental Mindoro

Email address: **r4b@nia.gov.ph** and **niamimaropa.bac@gmail.com**

Telefax: (043) 288-7267

Website: <http://region4b.nia.gov.ph/>

12. You may visit the following websites:

For downloading of Bidding Documents: [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and <http://region4b.nia.gov.ph>

*Date of Issue: December 6, 2024*

  
**LOWELL L. LOZANO**  
BAC Chairperson

