



Date: _____

20 25 - 03 - 0120

Purpose: PROCUREMENT OF LABOR, SPAREPARTS AND MATERIALS FOR REPAIR AND MAINTENANCE FOR SERVICE VEHICLE TOYOTA HILUX WITH PLATE NO. DAH 7902 AND PROPERTY NO. A6H101

NAME OF COMPANY / FIRM / DEALER

ADDRESS

TIN NO. / VAT or NVAT

Please quote your lowest price, inclusive of VAT, on the job/item/s listed below, subject to the Specifications and Terms & Conditions stated herein, stating the shortest time of delivery. Quotation duly signed by you or your authorized representative shall be submitted not later than MAR 24 2025 only until exactly 5:00 PM at the NIA MOMARO-IMO, Bayanan II, Calapan City, Oriental Mindoro.

The procurement for Spareparts for repair and maintenance will be undertaken in accordance with Section 53.9 of the Revised Implementing Rules and Regulations of Republic Act. No. 9184. A copy of your 2025 Business Mayor's Permit, Omnibus Sworn Statement, DTI Permit, PhilGeps Number, Photocopy of Receipt, Tax Clearance and Income/ Business Tax Return is also required to be submitted along with your quotation/proposal.

ENGR. JINKY M. MAÑEBO
BAC, Chairperson

TOTAL APPROVED BUDGET FOR THE CONTRACT: Php. 85,297.42

[illegible]

TOTAL BID PRICE IN WORDS:

Note: Subject to 5% VAT & 1% EWT / CWT deduction as per RA 9337

Delivery Period: _____



TERMS AND CONDITIONS

1. All entries must be legibly written. Bidders shall provide correct and accurate information required in this form.
2. Bidders shall check (Yes/No) with regard to compliance with the specified articles and specifications.
3. Bidders shall also submit brochure showing specifications of the product being offered. (If applicable)
4. All bids exceeding the Approved Budget for the Contract (ABC) shall be automatically disqualified.
5. Delivery period is on 30 Calendar Days Upon Receipt of Purchase Order.
6. Price validity shall be for a period of 60 calendar days from the date of submission. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
7. **For Lot Award**
All items to be grouped together to form one (1) complete Lot that will be awarded to one Bidder to form one (1) complete contract. Bidder must offer/quote on all items, otherwise, bidder shall automatically be disqualified.
8. Warranty shall be one (1) year for equipment and six (6) months for supplies and materials from date of approval of the Report of Inspection & Acceptance (RIA) by the authorized NIA MOMARO IMO Office representative.
9. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.
10. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or the highest rated offer (for consulting services) which complies with the minimum specifications and terms and conditions stated herein.
11. The NIA MOMARO IMO Office shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
12. Supplier shall be responsible for the source(s) of his/her product and shall make deliveries in accordance with schedule, quality and specifications of the award/purchase order and shall guarantee his/her deliveries to be free from defects. Failure of the supplier to comply with this provisions shall be ground for cancellation of the award or purchase order issued to the supplier.
13. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the undelivered item/s within the prescribed delivery period shall be imposed per day of delay. The NIA MOMARO-IMO Office shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
14. The NIA MOMARO IMO Office as the Procuring Entity may use a non-discretionary and non-discriminatory measure based on a sheer luck or chance through "**DRAW LOTS**" to resolve the cases involving a tie among bidders determined and declared as the Lowest Calculated and Responsive Bidder (LCRB) for the procurement of goods and infrastructure projects, or the Highest Rated and Responsive Bidder (HRRB) for the procurement of consulting services.

TERMS OF PAYMENT:

The winning bidder / supplier shall be paid the contract amount in full within 15 working days upon delivery and acceptance of the item/s by the NIA MOMARO-IMO Office subject to deduction of applicable taxes.

NOTE:

1. Bid quotation may be submitted to the NIA MOMARO-IMO Office, NIA Property Unit, Bayanan II, Calapan City, Oriental Mindoro, Fax No. 043-288-7238 or by email at bacmomaroimo@gmail.com.
2. If quotation will be submitted thru email, kindly compress the file thru .zip or .rar with encryption / password to maintain confidentiality. Kindly include your contact details at the body of the email so that the BAC Secretariat could verify the password upon opening of your submitted quotation. If there is no input password, your bid will not be considered.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s on the item/s at prices noted above.

Printed Name & Signature
of Dealer or Representative