Republic of the Philippines			
OFFICE OF THE PRESIDENT NATIONAL IRRIGATION ADMINISTRATI REGIONAL OFFICE NO. IV-B (MIMAROPA)	ON		RAGONG PILIPINAS
REQUEST FOR QUOTAT	TION		
			PR: 2025.06-094
(Name of Company) Address:	_		Date:
Business Permit No.	-		
The NIA-MIMAROPA REGIONAL Office, through its Bids & Awards Committee, int conduct of Finance 2nd Quarter Coordination Conference for CY 2025 on Jun of Venue and Accomodation and Meals and Snacks will be undertaken in accordan Implementing Rules and Regulations of Republic Act. No. 9184. A copy of your 20 to be submitted along with your quotation/proposal.	ne 30-J	uly 1, 2 h Sectio	025. The procurement for Lease n 53.9 of the Revised
A notarized Omnibus Sworn Statement (GPPB-prescribed form) and copy of required to be submitted prior to award.	Incom	ie / Bus	iness Tax Return will also be
As such, you are invited to submit your established quotations/proposals duly sign of later thanUNE 20, 2025, at exactly10:00 AM, subject to the Terr this RFQ.	ned by ns and	your o Conditi	r your authorized representative ons provided at the last page of
			ENGR. LOWELL LOLANO
			BAC Chairperson
After having carefully read and accepted the Terms and Conditions, I/we submit our quotati	on/s for	r the iten	n/s as follows: Approved Budget for the Contract
Procurement Project			(ABC)
Finance 2nd Quarter Coordination Conference for CY 2025 on June 30-Jul	y 1, 20	25	57,720.00
Technical Specifications:			
rechinear specifications.	Com	alionco	Domarka
Item Description	Comp YES	oliance NO	Remarks
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Item Description Procurement of Meals and Snacks for the conduct of Finance 2nd Quarter Coordination Conference for CY 2025 on June 30-July 1,	- Constanting of the second se		Remarks
Item Description 1 Procurement of Meals and Snacks for the conduct of Finance 2nd Quarter Coordination Conference for CY 2025 on June 30-July 1, 2025 I. AVAILABILITY Dated: June 30-July 1, 2025	YES	NO	Remarks
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Website: http://region4 TIN: 000-916-415-166



Please quote your best offer for the items below. The information stated below shall be the basis for the evaluation and calculation of your total quotation.

OFFERED QUOTATION ITEM A B С D E Subtotal Maximum Maximum Maximum 1 Maximum number of Offered rate(Php) number of number of number of nights/days rooms pax meals For Meals: AxDxE **AM SNACKS** n/a n/a 37 2 LUNCH n/a n/a 37 **PM SNACKS** 2 n/a n/a 37 2 TOTAL

TERMS AND CONDITIONS

- All entries must be legibly written. Bidders shall provide correct and accurate information required in this form. 1.
- 2. Bidders shall quote for all the items.
- Price quotation/s must be valid for a period of Sixty(60) calendar days from the date of submission. 3. 4.
- Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable. 5.
- All bids exceeding the Approved Budget for the Contract shall be automatically disqualified. 6
- Bid not addressing or providing price on the required items shall be considered as Not Available or Out of Stock. However specifying a 7. Bidders shall submit one (1) accomplished Bid/Request for Quotation (RFQ) together with the following documents placed in one (1) sealed envelope, namely:
 - a.) Mayor's Permit;

b.) Copy of Philgeps Registration Number / Certificate.

- Award of contract shall be made to the lowest quotation which complies with the minimum specifications and 8. other terms and conditions stated herein.
- 9. Any interlineations, erasures or overwritting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- 10. The Supplier shall be responsible for the sources of his/her product and shall make deliveries in accordance with schedule, quality and specifications of the award/purchase order.
- 11 The NIA MIMAROPA REGION shall confirm the final number of participants at least two(2) days prior to the scheduled function date. This
- 12. The submitted quotation shall provide a 10% allowance for the scheduled meals as per the final number of participants in each function for
- 13. Any modifications in the room arrangements during contract implementation must be approved by the NIA MIMAROPA REGION. The rate 14. The charge for the additional persons shall be contained in an Amendment to Contract.
- 15. The NIA MIMAROPA REGION shall have the right to inspect and/or to test the goods to confirm their
- conformity to the required specifications.
- 16. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the good not delivered within the prescribed delivery period shall be imposed per day of delay. The NIA MIMAROPA REGION shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to othe courses of action and remedies open to it.

17. The NIA MIMAROPA Regional Office as the Procuring Entity may use a non-discretionary and non-discriminatory measure based on a sheer luck or chance through "DRAW LOTS" to resolve the cases involving a tie among bidders determined and declared as the Lowest Calculated and Responsive Bidder (LCRB) for the procurement of goods and infrastructure projects, or the Highest Rated and Responsive Bidder (HRRB) for the procurement of consulting services.

- NOTE:
- Bid quotation may be submitted to the NIA MIMAROPA Regional Office, NIA Administrative Building, Second Floor, Bayanan II, Calapan 1. Calapan City, Oriental Mindoro, Fax No. 043-288-7267 or by email at mimaropa@nia.gov.ph and
- niamimaropa.bac@gmail.com
- 2. If quotation will be submitted thru email, kindly compress the file thru .zip or .rar with encryption / password to maintain confidentiality. Kindly include your contact details at the body of the email so that the BAC Secretariat could verify the password upon opening of your submitted quotation. If there is no input password, your bid will not be considered. 3. Please make a certain to affix the signature of the owner, manager or any of its duly authorized representative in a clear legible

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s on the item/s at prices noted

Signature over Printer Name

Office Telephone No. / Mobile Telephone No.

Email address/es