



REPUBLIC OF THE PHILIPPINES  
**NATIONAL IRRIGATION ADMINISTRATION**  
MIMAROPA REGIONAL OFFICE

MINDORO ORIENTAL-MARINDUQUE-ROMBLON IRRIGATION MANAGEMENT OFFICE

**MINUTES OF PRE-BIDDING CONFERENCE**

**PRESENT:**

<b>BIENVENIDO S. ANTEROLA</b>	<b>BAC Chairman</b>
<b>AILYN E. AQUINO</b>	<b>BAC Vice Chairman</b>
<b>RUBEN G. GENETA</b>	<b>BAC Member</b>
<b>EDGARD LAURENZ M. GERONIMO</b>	<b>BAC Member (online)</b>
<b>MA. VIOLA AIKO M. MATIBAG</b>	<b>BAC Provisional Member (online)</b>
<b>JINKY M. MAÑEBO</b>	<b>BAC TWG Head (online)</b>
<b>BRIEN ALDRIN D. LAYGO</b>	<b>BAC TWG Member(online)</b>
<b>ELYNAH ROSEYELL M. MISTIOLA</b>	<b>BAC TWG Member (online)</b>
<b>MARES M. BALAHADIA</b>	<b>BAC TWG Member (online)</b>
<b>JOHN JOCO T. MATUTINA</b>	<b>BAC TWG Member (online)</b>
<b>LEMUEL B. MAÑIBO</b>	<b>BAC Secretary</b>
<b>KAREN M. AUSTRIA</b>	<b>Thunderheads Const. Corp.(online)</b>

**ABSENT:**

<b>REDEN C. ALMAZAN</b>	<b>BAC Member</b>
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The pre-bidding conference for **Construction of BBRIS Protection Works, Construction of Malbog CIS, Construction of Lapog CIS Extension, Construction of M. Adriatico SIP** was held at the Conference Room of NIA MOMARO IMO, Bayanan II, Calapan City, Oriental Mindoro at **9:00 A.M. on March 19, 2021** presided by the BAC Chairman. It was attended by the BAC Members and TWG through virtual call.

**I. CALL TO ORDER**

- The presiding officer announced the title and contract number of the projects to be discussed during the pre-bidding conference for the information of the BAC Members and the other attendees of the meeting. Then, it was followed by the roll call of the attendance by the BAC Member. Upon declaration of the quorum, the BAC Chairman ordered to start the pre-procurement meeting.

**II. MAIN BUSINESS**

- The presiding officer explained that the objective of the meeting is to discuss and explain the eligibility requirements and technical and financial components of the contract to be bid and clarify other issues and concerns. The content of the Invitation to Bid was read by the BAC Member.
- The following informations were discussed:
  - Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started.
  - Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid.
  - NFCC computation in accordance with ITB Clause 5.5.
  - The presiding officer discussed that the participating contractor should submit Bid Security, Organization Chart, List of Key Personnel to be assigned at the contract to be bid with the qualification and experience data, Manpower Schedule, List of contractors equipment which are owned or leased, and its Utilization Schedule. They should submit also their PERT/CPM, S-Curve and Construction Schedule.
  - For the financial components, it should contain the Bid Form in accordance with Section IX of the Bidding Documents, Bid Prices, detailed breakdown of estimates including a Summary Sheet indicating the unit prices of construction materials, labor rates and equipment rentals, and a Cashflow or payment schedule.

- The TWG Head reminds the participating bidder's representative to double check the documents they are going to submit and use the proper and updated forms.


### III. CLARIFICATIONS

- No clarifications were made during the pre-bidding conference.

### IV. ADJOURNMENT

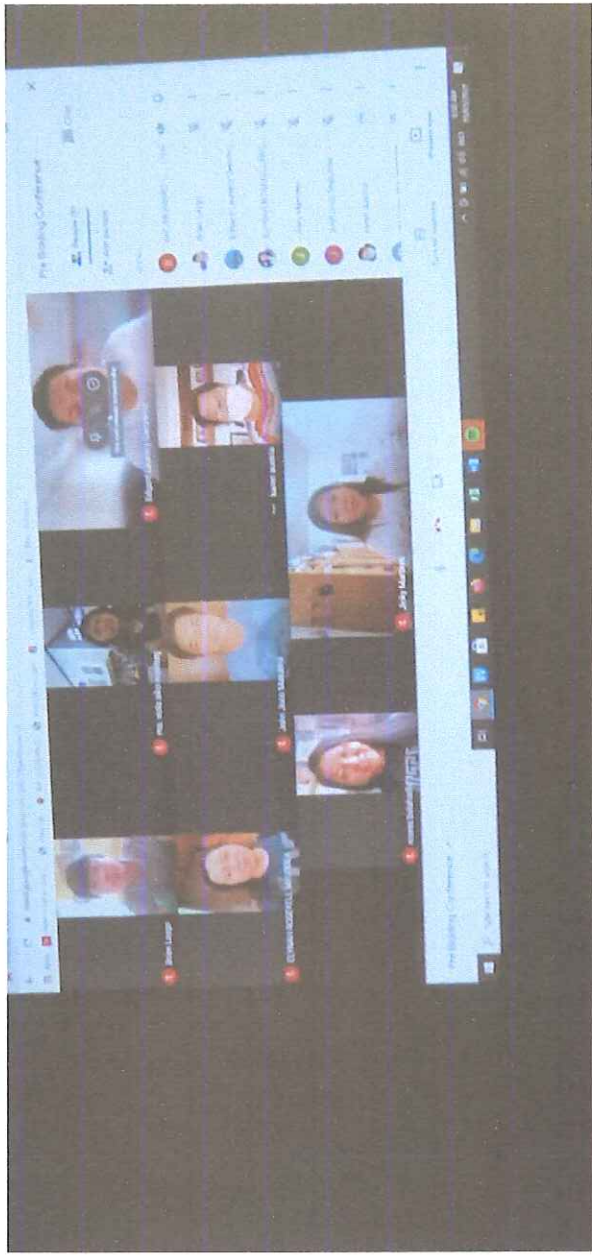
- For having no other matters to be discussed, the pre-bidding conference was adjourned at 10:30 A.M.

Prepared by:

  
**LEMUEL B. MANIBO**  
BAC, Secretary

Noted by:

  
**BIENVENIDO S. ANTEROLA**  
BAC Chairman



*Note: Lemuel B. Manibo (BAC Secretariat) took the photo*