



REPUBLIC OF THE PHILIPPINES
NATIONAL IRRIGATION ADMINISTRATION
MIMAROPA REGIONAL OFFICE

PURCHASE ORDER
NIA MIMAROPA REGIONAL OFFICE

Entity Name

Supplier:	RA PARTY NEEDS AND CATERING SERVICES	P.O. No.	2020-12-191A		
Address:	Bayan, Calapan City, Or. Mindoro	Date:	DEC 21 2020		
TIN	927-874-784-000 Non Vat	Mode of Procurement:	SVP		
Gentlemen:					
Please furnish this Office the following articles subject to the terms and condition contained herein.					
Place of Delivery:	NIA MIMAROPA Regional Office	Delivery Term:	Full		
Date of Delivery:	December 21-22, 2020	Payment Term:	within 30 days from date of delivery		
Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
	LOT	Procurement of Meals and Snacks for the activity for the Training on Parliamentary Procedures and Technical Writing Cum Planning Workshop for First Semester 2021 Employees's Commitment and Employee Day Program I. AVAILABILITY a. December 21-22, 2020 II. LOCATION a. NIA MIMAROPA Region, Calapan City III. MEALS and SNACKS December 21, 2020 i. BREAKFAST (191 pax) ii. AM SNACKS (191 pax) iii. LUNCH (191 pax) iv. PM SNACKS (191 pax) v. DINNER (191 pax) December 2, 2020 i. BREAKFAST (202 pax) ii. AM SNACKS (202 pax) iii. LUNCH (202 pax) iv. PM SNACKS (202 pax) v. DINNER (202 pax) Note: Breakfast: at least 2 variants of vegetables/fish/meat AM Snacks: bread/sandwich/pasta, juice Lunch: at least 2 variants of vegetables/fish/meat PM Snacks: bread/sandwich/pasta, juice Dinner: at least 2 variants of vegetables/fish/meat I. With provisions of the following every meal: 1. soup/appetizer 2. rice 3. dessert 4. juice/water II. With provisions of free-flowing coffee III. With provisions of cookies/crackers/nuts/chips For AM/PM in between meals and snacks ***nothing follows***	1	474,000.00	474,000.00
TOTAL AMOUNT IN WORDS: FOUR HUNDRED SEVENTY-FOUR THOUSAND PESOS					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours, WILLIAM P. RAGODON Regional Manager			
Fund Cluster: 501 LFPs		ORS/BURS No.:			
Funds Available: Php 475,530.00		Date of the ORS / BURS:			
KIRSTY CAROLINA M. HERNANDEZ-AGERON Acting Division Manager-AFD		Amount: Php 474,000.00			

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