



OFFICE OF THE PRESIDENT
NATIONAL IRRIGATION ADMINISTRATION
REGIONAL OFFICE NO. 1, B. MIMAROPA



PURCHASE ORDER
NIA MIMAROPA REGIONAL OFFICE
Entity Name

Supplier: ENGALA TRAVEL AND TOURS	P.O. No. 2025-05-040
Address: KM 4, BALILI, LA TRINIDAD, BENGUET	Date: MAY 30 2025
TIN: 198-255-890-000/NVAT	Mode of Procurement: SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and condition contained herein.

Place of Delivery: NIA MIMAROPA Regional Office	Delivery Term: Full
Date of Delivery: June 2-3, 2025	Payment Term: within 30 rd from date of delivery

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Procurement for the Lease of Venue with Meals and Snacks, Teambuilding Activities and Materials for the conduct of BONDING BEYOND BOUNDARIES: A NIA MIMAROPA TEAMBUILDING EXPERIENCE AND BENCHMARKING ACTIVITY on June 2-3, 2025 at Benguet Province, Cordillera Administration Region I. Availability of Various Activities a. June 2-3, 2025 II. Location a. Within parts of Benguet Province and Baguio City III. Meals and Snacks June 2-3, 2025 i. Breakfast (74 pax) : packed ii. AM Snacks (74 pax) : packed iii. Lunch (74 pax) : packed iv. PM Snacks (74 pax) : packed v. Dinner (74 pax) : packed Meals: 1. Main Course (at least 2 variants) 2. Rice 3. Dessert 4. Drinks (at least 1 round of juice for every meal and every snack) with 1 bottled water IV. Lease of Venue iv.1. Availability for two (2) days only - June 2-3, 2025 a. Open/outdoor space that can accommodate group activities of 70 pax V. Teambuilding activities (at least 5 activities) with facilitator - inclusion of supplies and materials for the activity ***nothing follows***	1	545,000.00	545,000.00

TOTAL AMOUNT IN WORDS: FIVE HUNDRED FORTY-FIVE THOUSAND PESOS

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed on the undelivered item/s.

Very truly yours,

ENGR. RONILTO M. CERVANTES
Regional Manager A

Conferme:

ELSIE A. FIGUERRA
Signature over Printed Name of Supplier
30 MAY 2025
Date

Fund Cluster: **501 COB MOOE**
Funds Available: **547,649.00**

MA. ELOISA M. TUERTO
Financial Planning Specialist II

ORS/BURS No: _____
Date of the ORS / BURS: _____
Amount: **545,000.00**