



Entity Name

CC: [illegible] 44-38861
National Social Security Administration
RECEIVED
Date: 3-23-75
By: [signature]





Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL IRRIGATION ADMINISTRATION
REGIONAL OFFICE NO. IV-B (MIMAROPA)



PURCHASE ORDER
NIA MIMAROPA REGIONAL OFFICE
Entity Name

Supplier:	LEARNING TOOLS ENTERPRISES	P.O. No.	2025-05-062
Address:	San Vicente, Calapan City	Date:	MAY 20 2025
TIN	249-038-656-000 Vatable	Mode of Procurement:	Shopping

Gentlemen: Please furnish this Office the following articles subject to the terms and condition contained herein.

Place of Delivery:	NIA MIMAROPA Regional Office	Delivery Term:	FULL / FOB Destination
Date of Delivery:	within 15 working days from receipt of approved Purchase Order	Payment Term:	within 30 days from date of delivery

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Total
Procurement for the Supply and Delivery of Commonly-Used Office Supplies for NIA MIMAROPA Regional Office for the 2nd Quarter CY2025					
OEAS-66	pc	ARCHFILE, Legal, made of Chipboard, horizontal	15	113.00	1,695.00
OEAS-42	case/pac	BLADE, heavy duty cutter	1	25.00	25.00
PMP-26	ream	BOND PAPER, PAPER, Multi-Purpose Copy, A3,80gsm (sub 24)	35	585.00	20,475.00
PMP-23	pack	BOARD PAPER, size A4, color white	20	36.50	730.00
PMP-24	pack	BOARD PAPER, size Legal, color white	20	40.00	800.00
OEAS-49	unit	CALCULATOR, compact, Scientific, electronic, LCD, desktop two-way power source, Fraction calculations, Combination a permutation; Statistics (List-based STAT data editor, standard deviation, regression analysis), Digits: 10+2 digits (10-digit mantissa + 2-digit exponential display)	1	1,268.00	1,268.00
ACEAS-2	pc	CLEAR BOOK (data), hard plastic, spiral legal (green) with transparent pockets/plastics protectors	30	44.50	1,335.00
OEAS-2	box	CLIP, backfold, 19mm(3/4"),12s/box	20	13.00	260.00
OEAS-3	box	CLIP, backfold, 25mm(1"),12s/box	20	17.00	340.00
OEAS-4	box	CLIP, backfold,32mm(1 1/4"),12s/box	15	25.00	375.00
OEAS-5	box	CLIP, backfold,50mm(2"),12s/box	10	56.00	560.00
OEAS-6	pc	CORRECTION TAPE, film based type	36	23.00	828.00
OEAS-10	pack	ENVELOPE, DOCUMENTARY, for legal size document, brown,100s/pack	2	310.00	620.00
OEAS-13	box	ENVELOPE, mailing white	1	354.00	354.00
OEAS-14	pc	ERASER, felt. Whiteboard	2	20.00	40.00
OEAS-102	pc	FOLDER, clear front/top, sliding, long, back cover green	80	18.50	1,480.00
OEAS-59	pack/ream	FOLDER, ordinary, legal, white, 100 pcs/ream	4	462.00	1,848.00
MCS-1	bottle	GLUE, all purpose, 200 grams min.	6	111.00	666.00
OEAS-27	box	INDEX TAB, self-adhesive, transparent	1	100.00	100.00
CCD-2	bottle	INK, for pentel pen (permanent marker), refill, color:Black	1	83.50	83.50
OEAS-67	pc	MARKER, permanent,broad, black	3	38.00	114.00
OEAS-33	pc	MARKER, permanent,fine, black	3	38.00	114.00
OEAS-30	pc	MARKING PEN, whiteboard, black	3	58.50	175.50
PMP-9	pad	NOTE PAD, (2"x3"),100 sheets/pad	29	15.00	435.00
PMP-10	pad	NOTE PAD, (3"x3"),100 sheets/pad	24	18.50	444.00
OEAS-36	box	PAPER CLIP, gem type, 32mm	5	8.50	42.50
OEAS-16	box	PAPER FASTENER, plastic coated, 50 set/box	13	33.00	429.00
OEAS-78	pc	PUNCHER, heavy duty	2	274.00	548.00
OEAS-79	case	PUSH PIN, flat head type, assorted colors	3	31.00	93.00

COPIED FOR NIA
Date: 5-23-25
By: [Signature]





PURCHASE ORDER
NIA MIMAROPA REGIONAL OFFICE
Entity Name

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Total
continuation...					
OEAS-91	pc	RULER, plastic, 12"	3	12.00	36.00
ACEAS-17	pc	SIGN PEN, 0.7mm,Black, 12 pcs/box	10	67.00	670.00
ACEAS-16	pc	SIGN PEN, Hi-Techpoint-V10 pen 1.0mm,Black, 12pcs/box	12	67.00	804.00
ACEAS-24	pc	SIGN PEN, 0.3mm,blue, refillable, ultra fine/needle tip	12	69.00	828.00
ACEAS-25	pc	SIGN PEN, 0.3mm,black, refillable, ultra fine/needle tip	12	69.00	828.00
ACEAS-19	pack	STICKER PAPER, WHITE, A4,Glossy/Matt	19	28.00	532.00
MCS-2	box	STAPLE WIRE, standard, #35	20	42.50	850.00
MCS-8	pc	TAPE, transparent, 24mm	31	12.00	372.00
OEAS-101	pc	TAPE DISPENSER, heavy duty for 24mm(1")	3	119.00	357.00
PMP-56	pack	TISSUE, TISSUE PAPER, Interfolded Paper Towel	10	58.00	580.00
ACEAS-27	piece	CERTIFICATE HOLDER, hardbound plastic, color:green	10	32.00	320.00
		nothing follows			42,454.50

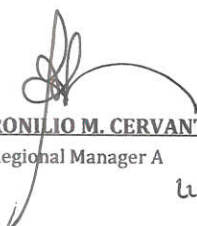
TOTAL AMOUNT IN WORDS: FORTY-TWO THOUSAND FOUR HUNDRED FIFTY-FOUR PESOS AND 50/100.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed on the undelivered item/s.

Very truly yours,

Conforme:

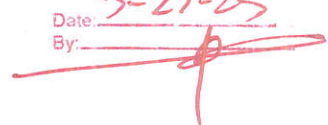

Signature over Printed Name of Supplier
05/22/25
Date


ENGR. RONILIO M. CERVANTES
Regional Manager A

Fund Cluster: 501 COB
Funds Available: Php 281,210.00


MA. ELOISA M. TUERTO
Financial Planning Specialist B

ORS/BURS No.: 02-10177-2025-05-0171
Date of the ORS / BURS: 5/22/2025
Amount: Php 42,454.50

CERTIFICATION ON REQUEST
Hibon...
Date: 5-23-25
By: 





PURCHASE ORDER
NIA MIMAROPA REGIONAL OFFICE
Entity Name

Supplier:	NEW ISLAND ENTERPRISES	P.O. No.	2025-05-003
Address:	Filipiniana Complex, Sto. Nino, Calapan City, Or. Mindoro	Date:	MAY 20 2025
TIN	194-599-780-002 Vat	Mode of Procurement:	Shopping

Gentlemen:

Please furnish this Office the following articles subject to the terms and condition contained herein.

Place of Delivery:	NIA MIMAROPA Regional Office	Delivery Term:	FULL / FOB Destination
Date of Delivery:	within 15 working days from receipt of approved Purchase Order	Payment Term:	within 30 days from date of delivery

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Total
Procurement for the Supply and Delivery of Commonly-Used Office Supplies for NIA MIMAROPA Regional Office for the 2nd Quarter CY2025					
S-1	bottle	ALCOHOL, 70%, 500 ml	51	110.00	5,610.00
PMP-13	ream	BOND PAPER, PAPER, Multi-Purpose Copy, A4,80gsm (sub24)	103	250.00	25,750.00
PMP-14	piece	BOND PAPER, PAPER, Multi-Purpose Copy, Legal, 80gsm(sub24)	37	280.00	10,360.00
OEAS-43	pc	CUTTER, heavy duty	2	60.00	120.00
OEAS-17	pc	FILE ORGANIZER, Accordion File Organizer w/ durable handle expanding, hard plastic, at least 12 pockets, legal (green/white)	13	300.00	3,900.00
PMP-11	pad	NOTE PAD, (3"x4"),100 sheets/pad	24	32.00	768.00
OEAS-71	pack	PAGE MARKER, plastic, 5-colored	15	25.00	375.00
OEAS-74	pc	PAPER TRAY, desk, 3-level, metal	12	450.00	5,400.00
OEAS-38	box	PENCIL, lead w/eraser, one(1) dozen per box	7	100.00	700.00
OEAS-76	pc	PHILIPPINE FLAG, 100% polyester/cotton, size 4' x 8'	2	280.00	560.00
PMP-20	pc	RECORD BOOK, 300pages, smyth sewn	15	85.00	1,275.00
OEAS-93	pc	SCISSOR, stainless steel /symmetrical	4	60.00	240.00
ACEAS-11	pc	SIGN PEN, 0.4mm, black, refillable, ultra fine/needle tip	10	65.00	650.00
ACEAS-4	pc	SIGN PEN, 0.5mm, black, REFILLABLE	34	20.00	680.00
ACEAS-5	pc	SIGN PEN, 0.5mm, Blue, REFILLABLE	15	20.00	300.00
ACEAS-23	pc	SIGN PEN, 0.5mm, Black, water & fade proof, pigment ink	36	69.00	2,484.00
OEAS-98	pc	STAPLE WIRE REMOVER, plier type	5	70.00	350.00
OEAS-100	pc	STAPLER, standard type, with remover	3	300.00	900.00
MCS-13	pc	TAPE, double-sided, 24mm	10	24.00	240.00
MCS-16	pc	TAPE, DUCT, heavy duty, color:silver	1	90.00	90.00
MCS-5	pc	TAPE, masking, 24mm	17	30.00	510.00
MCS-6	pc	TAPE, masking, 48mm	9	50.00	450.00
MCS-9	pc	TAPE, transparent, 48mm	6	29.00	174.00
PMP-22	pack	TISSUE, toilet tissue, 2-ply sheets, 12's/pack	69	160.00	11,040.00
ACEAS-28	piece	CERRIFICATE FRAME, A4, wooden, color:brown/black	10	99.00	990.00
PFPS-176	pc	Ink Refill, EPSON L14150 (001, Pigment Black)	13	300.00	3,900.00
PFPS-177	pc	Ink Refill, EPSON L14150 (001, Yellow)	13	300.00	3,900.00
PFPS-178	pc	Ink Refill, EPSON L14150 (001, Cyan)	13	300.00	3,900.00
PFPS-179	pc	Ink Refill, EPSON L14150 (001, Magenta)	13	300.00	3,900.00

CUSTOMER SIGNATURE
National Irrigation Administration
Date: 5-23-25
By: [Signature]





PURCHASE ORDER
NIA MIMAROPA REGIONAL OFFICE
Entity Name

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Total
continuation...					
PFPS-161	pc	Ink Refill, EPSON (003) BLACK	11	275.00	3,025.00
PFPS-162	pc	Ink Refill, EPSON (003) MAGENTA	13	275.00	3,575.00
PFPS-163	pc	Ink Refill, EPSON (003) CYAN	13	275.00	3,575.00
PFPS-164	pc	Ink Refill, EPSON (003) YELLOW	13	275.00	3,575.00
PFPS-6	pc	Ink Refill, EPSON (6641), black	50	275.00	13,750.00
PFPS-7	pc	Ink Refill, EPSON (6642), cyan	39	275.00	10,725.00
PFPS-8	pc	Ink Refill, EPSON (6643), magenta	39	275.00	10,725.00
PFPS-9	pc	Ink Refill, EPSON (6644), yellow	39	275.00	10,725.00
ICTEDA-21	pc	COMPUTER MOUSE PAD, wrist support	3	250.00	750.00
ICTEDA-16	pc	FLASH DRIVE,8GB,USB 2.0, plug and play	1	350.00	350.00
ICTEDA-25	pc	FLASH DRIVE,64GB,USB 2.0, plug and play	20	450.00	9,000.00
ICTEDA-20	pc	MEMORY CARD w/ micro sd	5	600.00	3,000.00
ICTEDA-23	box	RJ45	2	280.00	560.00
		nothing follows			162,851.00

TOTAL AMOUNT IN WORDS: ONE HUNDRED SIXTY-TWO THOUSAND EIGHT HUNDRED FIFTY-ONE PESOS.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed on the undelivered item/s.

Very truly yours,

Conforme:

Bernadette O. Darmisan

Signature over Printed Name of Supplier

5-22-2025

Date

ENGR. RONILIO M. CERVANTES

Regional Manager A

LLC 9

Fund Cluster: 501 COB

Funds Available: Php 281,210.00

MA. ELOISA M. TUERTO

Financial Planning Specialist B

ORS/BURS No.: 02-10177-2025-05-0172

Date of the ORS / BURS: 5/23/2025

Amount: Php 162,851.00

RECEIVED
Date: 5-23-25
By: [Signature]

