REPUBLIC OF THE PHILIPPINES
NATIONAL IRRIGATION ADMINISTRATION
REGIONAL OFFICE IV-B (MIMAROPA)
BAYANAN II, CALAPAN CITY, ORIENTAL MINDORO

COMMISSION ON AUDIT
National Irrigation Administration
MIMAROPA
RECEIVED
Date: JUN 22 2022
By:

# PURCHASE ORDER

**NIA MIMAROPA REGIONAL OFFICE**
Entity Name

| | | | |
|---|---|---|---|
| Supplier: | NEW ISLAND ENTERPRISES | P.O. No. | 2022 - 05 -053 |
| Address: | Calapan City, Or. Mindoro | Date: | MAY 16 2022 |
| TIN | 194-599-780-002 | Mode of Procurement: | Shopping |

Gentlemen:

Please furnish this Office the following articles subject to the terms and condition contained herein.

| | | | |
|---|---|---|---|
| Place of Delivery: | NIA MIMAROPA Regional Office | Delivery Term: | Full |
| Date of Delivery: | within 15 cd from the receipt of P.O. | Payment Term: | within 30 days from date of delivery |

| Stock / Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|---|---|---|---|---|---|
| | | **SUPPLY AND DELIVERY FOR COMMONLY-USED OFFICE SUPPLIES** | | | |
| 19 | piece | STAPLE REMOVER, PLIER-TYPE | 2 | 24.50 | 49.00 |
| 45 | box | FASTENER, METAL | 4 | 80.00 | 320.00 |
| 58 | piece | Folder, Sliding, A4 | 25 | 19.90 | 497.50 |
| 106 | ream | Paper, Multicopy, Size: A3 | 10 | 398.00 | 3,980.00 |
| 126 | bottle | INK REFILL, INK REFILL, EPSON (T6641), BLACK | 33 | 298.00 | 9,834.00 |
| 127 | bottle | INK REFILL, EPSON (T6642), CYAN | 19 | 298.00 | 5,662.00 |
| 128 | bottle | INK REFILL, EPSON (T6643), MAGENTA | 19 | 298.00 | 5,662.00 |
| 129 | bottle | INK REFILL, EPSON (T6644), YELLOW | 19 | 298.00 | 5,662.00 |
| 130 | bottle | INK REFILL, EPSON (003) BLACK | 26 | 348.00 | 9,048.00 |
| 131 | bottle | INK REFILL, EPSON (003) CYAN | 13 | 348.00 | 4,524.00 |
| 132 | bottle | INK REFILL, EPSON (003) MAGENTA | 13 | 348.00 | 4,524.00 |
| 133 | bottle | INK REFILL, EPSON (003) YELLOW | 13 | 348.00 | 4,524.00 |
| 155 | piece | Car Towel (Chamoist) | 5 | 249.00 | 1,245.00 |
| | | ****nothing follows**** | | TOTAL: | 55,531.50 |

**TOTAL AMOUNT IN WORDS: FIFTY-FIVE THOUSAND FIVE HUDNRED THIRTY-ONE PESOS AND 50/100**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed on the undelivered item/s.

Very truly yours,

**WILLIAM P. RAGODON**
Regional Manager

Conforme:

Signature over Printed Name of Supplier

6-21-22
Date

| | | | |
|---|---|---|---|
| **Fund Cluster:** | 501 COB | ORS/BURS No.: | 501-22.06-140 |
| **Funds Available:** | Php 388,615.38 | Date of the ORS / BURS: | 6/7/2022 |
| | | Amount: | Php 55,531.50 |

**DAREN KRISELLE C. ORTEGA-GUTIERREZ**
Chief Corporate Accountant B