



A N N O U N C E M E N T

WE INVITE YOU TO APPLY FOR THE FOLLOWING VACANT POSITION

Position Title : PRINCIPAL ENGINEER C/ JG 11

Item No. 40-78

Location : National Irrigation Administration Region 4-B
Engineering and Operation Division
Operations, Institutional and Equipment Section

I. Minimum Qualification Requirements:

Education : Bachelor's degree in Engineering relevant to the job
Experience : Three (3) years of relevant experience
Training : Sixteen (16) hours of relevant training
Eligibility : RA 1080

II. Duties & Responsibilities:

- Prepare and recommend short and long-range plans and programs on O&M to sustain the efficient performance of existing irrigation system;
- Review and analyze annual budget for irrigation systems, periodic consolidated reports, repair and improvement as well as crop production and ISF reports;
- Supervise the O&M activities of existing irrigation system;
- Review and evaluate program target of field offices, sectioning of existing irrigation system and O&M performance of field offices;
- Develop plans and program to increase cropping intensity and formulate strategies for higher collection efficiency;
- Formulate and implement research activities to improve performance of existing irrigation system and collaborate with other research institution engaged in irrigated agriculture and irrigation development;
- Supervise and coordinate the implementation of efficient activities on O&M of completed restoration, repair and rehabilitation area and newly completed irrigation project;
- Coordinate and establish linkages with national and local government agencies and other agencies engaged;
- Establish monitoring and control system on the performance of existing irrigation system;
- Implement plans and program for the maximum utilization, assignment, transfer or movement of construction equipment and vehicles and the repair maintenance of equipment and design, preparation of specifications, acquisition, inspection, installation, operation and maintenance and repair of electro-mechanical and electronic equipment and structures;
- Evaluate periodic inspection and maintenance of construction equipment and vehicles and electro-mechanical and electronic equipment to prolong its useful life and ensure their operability to sustain operation and maintenance of irrigation systems;
- Evaluate major and minor repair of construction equipment and electro-mechanical and electronic equipment done in the irrigation offices and those undertaken by private entities to ensure quality of work;
- Review and evaluate the training design for the operators and maintenance personnel;
- Review and evaluate the proper type of equipment needed in the construction and rehabilitation of irrigation projects/systems;
- Review and evaluate appraisal of unserviceable equipment and non-performing assets;
- Perform other related functions.

III. Assessment Process:

1. Initial Assessment Steps
 - a. HR Pre-screening
 - b. Human Resource Merit Promotion and Selection Board (HRMPSB) screening
2. Further Assessment Steps
 - a. Work-related Written examinations
 - b. Panel interview
 - c. Other related tests, i.e., IQ Test/Personality Test, as deemed necessary

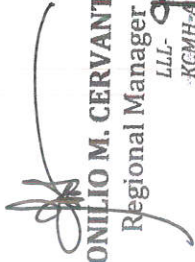
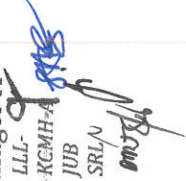


IV. Documentary Requirements:

- All interested qualified applicants shall submit the following to the Office of the Regional Irrigation Manager, Attn.: Administrative Section, NIA Regional Office IV-B, Bayanan II, Calapan City, Oriental Mindoro.
 - a. Letter of Application indicating the position applied for submission not later than the 15th working days from publication.
FEB 03 2025
 - b. Updated Personal Data Sheet with work experience sheet;
 - c. Latest Performance Rating in the present position (if applicable)
 - d. Photocopy of Eligibility/Rating/License
 - e. Photocopy of Certificates of training/seminars attended.
 - f. Photocopy of TOR
 - g. Certificates of Employment from previous and present employment (if applicable)
- ***Qualifications of applicants without supporting documents shall not be evaluated and considered.***

V. Other Relevant Information:

- Candidate/s found by the HRMPSB to have met the minimum qualification requirements (Item I) and have successfully hurdled the Assessment Process (Item II) will be certified by the HRMPSB as qualified for appointment/promotion to the subject vacancy.


ENGR. RONILIO M. CERVANTES
Regional Manager A
LLL-
KCMH-A
JUB
SRL/A


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