

REPUBLIC OF THE PHILIPPINES NATIONAL IRRIGATION ADMINISTRATION MIMAROPA REGIONAL OFFICE

			REQUEST FOR QUOT	ATION					
Date:									
					PR No.:	2020-	08-102		
					Pupose:	The second of the second of	g / Maintenance		
		NAM	ME OF COMPANY / FIRM / DEALER		of Airconditioning Units of NIA MIMAROPA Regional Office				
			ADDRESS						
-			TIN NO. / VAT or NVAT						
submi Bayan bidder	tions stated tted not la an II, Calap Fa s concerna	d herein, ter than pan City, (ailure to d ed.	ste your lowest price, inclusive of VAT, on the job/item stating the shortest time of delivery. Quotation duly s only until exactly Oriental Mindoro. Observe any of the herein Specifications and Terms & C	igned by you	or your and the NIA	uthorized repre MIMAROPA Re	sentative shall be gional Office, ications of the		
NO.	QTY.	UNIT	ARTICLES / SPECIFICATIONS		pliance pecs.				
		<u> </u>		YES	NO	UNIT PRICE	TOTAL BID PRICE		
1	1	lot	ANNUAL CLEANING AND MAINTENANCE OF						
			AIRCONDITIONING UNITS OF NIA MIMAROPA						
			REGIONAL OFFICE						
			Summary:						
			Sixteen (16) Split Type Aircons						

NO.	QTY.	UNIT	ARTICLES / SPECIFICATIONS	Compliance w/Specs.			
				YES	NO	UNIT PRICE	TOTAL BID PRIC
1	1	lot	ANNUAL CLEANING AND MAINTENANCE OF				
			AIRCONDITIONING UNITS OF NIA MIMAROPA		******************		
			REGIONAL OFFICE				
			Summary:				
			Sixteen (16) Split Type Aircons				
			Seven (7) Floor Mounted Aircons				
			Nine (9) Window Type Aircons		****		
			(see attached listing of airconditioning units)				
			xxxxxxxxxxxxxxxxx				
	A				**************		
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				TOTAL			
TAL BIT	PRICE IN	WORDS:					

Delivery Period:

Brgy. Bayanan II, Calapan City, Oriental Mindoro, Philippines

Telefax No.: (043) 288 7267

Website: http://region4b.nia.gov.ph/ • Facebook: www.facebook.com/nia4bmimaropa/

TIN: 000-916-415-166



TERMS AND CONDITIONS

- 1. All entries must be legibly written. Bidders shall provide correct and accurate information required in this form.
- 2. Bidders shall check (Yes/No) with regard to compliance with the specified articles and specifications.
- 3. Bidders shall also submit brochure showing specifications of the product being offered. (If applicable)
- 4. All bids exceeding the Approved Budget for the Contract (ABC) shall be automatically disqualified.
- 5. Delivery period is within $\underline{15}$ calendar days from receipt of Purchase Order.
- 6. Price validity shall be for a period of <u>60</u> calendar days from the date of submission. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.

7. For Lot Award

All items to be grouped together to form one (1) complete Lot that will be awarded to one Bidder to form one (1) complete contract. Bidder must offer/quote on all items, otherwise, bidder shall automatically be disqualified.

- 8. Warranty shall be one (1) year for equipment and six (6) months for supplies and materials from date of approval of the Report of Inspection & Acceptance (RIA) by the authorized NIA MIMAROPA Regional Office representative.
- 9. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized respresentative.
- 10. Award of contract shall be made to the lowest quotation (for goods and insfrastructure) or the highest rated offer (for consulting services) which complies with the mininum specifications and terms and conditions stated herein.
- 11. The NIA MIMAROPA Regional Office shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 12. Supplier shall be responsible for the source(s) of his/her product and shall make deliveries in accordance with schedule, quality and specifications of the award/purchase order and shall guarantee his/her deliveries to be free from defects. Failure of the supplier to comply with this provisions shall be ground for cancellation of the award or purchase order issued to the supplier.
- 13. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the undelivered item/s within the prescribed delivery period shall be imposed per day of delay. The NIA MIMAROPA Regional Office shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

TERMS OF PAYMENT:

The winning bidder / supplier shall be paid the contract amount in full within <u>30</u> calendar days upon delivery and acceptance of the item/s by the NIA MIMAROPA Regional Office subject to deduction of applicable taxes.

NOTE

- 1. Sealed bid quotation may be submitted to the NIA MIMAROPA Regional Office, NIA Administrative Building, Second Floor, Bayanan II, Calapan City, Oriental Mindoro, Fax No. 043-288-7267 or by email at mimaropa@nia.gov.ph and niamimaropa.bac@gmail.com.
- 2. Please make a certain to affix the signature of the owner, manager or any of its duly authorized representative in a clear legible manner.

	above.	
		Printed Name & Signature
		of Dealer or Representative