



Republika ng Pilipinas  
**National Irrigation Administration**  
(Pambansang Pangasiwaan ng Patubig)  
MIMAROPA REGION

Office Address: Bayanan II, Calapan City Oriental Mindoro  
Telefax Nos.: (043) 288-7267  
Website: www.region4b.nia.gov.ph

Email Add: mimaropa@nia.gov.ph  
TIN 000-916-415-166

## REQUEST FOR QUOTATION

Date: \_\_\_\_\_

PR No.: **2020-06-064**

NAME OF COMPANY / FIRM / DEALER


Purpose: Airconditioning Units for  
RIM's Conference Room and Operations,  
Institutional and Equipment Section

ADDRESS

TIN NO. / VAT or NVAT

Please quote your lowest price, inclusive of VAT, on the job/item/s listed below, subject to the Specifications and Terms & Conditions stated herein, stating the shortest time of delivery. Quotation duly signed by you or your authorized representative shall be submitted not later than June 29, 2020 only until exactly 10:00 AM at the NIA MIMAROPA Regional Office, Bayanan II, Calapan City, **Oriental Mindoro**.

Failure to observe any of the herein Specifications and Terms & Conditions shall be ground for disqualifications of the

  
ENGR. LOWELL L. LOZANO  
BAC, Chairman

TOTAL APPROVED BUDGET FOR THE CONTRACT: Php 238,500.00

NO.	QTY.	UNIT	ARTICLES / SPECIFICATIONS	Compliance w/Specs.		UNIT PRICE	TOTAL BID PRICE
				YES	NO		
1	1	lot	SUPPLY, DELIVERY & INSTALLATION OF NEW SPLIT-TYPE AIRCONS AND DISMANTLING OF EXISTING AIR CONDITIONING UNIT Scope:				
	2	units	Split Type Air Conditioner, 2.5 HP; Inverter Type Power Supply: 230/1/60 V/ph/Hz Cooling Capacity Range: 1,920 - 25,000 kJ/Hr System Power Input: 135 - 2,400 W EER: 10.4-14.2 kJ-W/Hr				
	2	job	Installation of two (2) units of 2.5 HP Split Type Aircons at RIM's 'Conference Room and Operations, Institutional & Equipment Section; The outdoor unit will be placed at the Back Area of the Building (Note: First 10 ft)				
	100	ft	Additional hard copper pipes, insulation, wrap around, drainage, pipes, tucks & other materials for installation of two (2) units of Aircon (Note: excess from free 10ft of installation)				
	1	lot	Leak test, flushing, vacuum, system process, additional refrigerant including electrical wirings, installation of 220 meters of wires, PVO pipes & Circuit breakers with enclosure [For two (2) units of Aircon]				
	1	job	Dismantling of Existing One (1) unit 2.0HP Split- Type Aircon (Location: RIM's Conference Room) **nothing follows**				
TOTAL							
TOTAL BID PRICE IN WORDS:							
Note: Subject to 5% VAT & 1% EWT / CWT deduction as per RA 9337							

Delivery Period: \_\_\_\_\_

## TERMS AND CONDITIONS

1. All entries must be legibly written. Bidders shall provide correct and accurate information required in this form.
2. Bidders shall check (Yes/No) with regard to compliance with the specified articles and specifications.
3. *Bidders shall also submit brochure showing specifications of the product being offered.*
4. All bids exceeding the Approved Budget for the Contract (ABC) shall be automatically disqualified.
5. Delivery period is within 30 calendar days from receipt of Purchase Order.
6. Price validity shall be for a period of 60 calendar days from the date of submission. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
7. For Lot Award  
All items to be grouped together to form one (1) complete Lot that will be awarded to one Bidder to form one (1) complete contract. Bidder must offer/quote on all items, otherwise, bidder shall automatically be disqualified.
8. Warranty shall be one (1) year for equipment and six (6) months for supplies and materials from date of approval of the Report of Inspection & Acceptance (RIA) by the authorized NIA MIMAROPA Regional Office representative.
9. Bidders shall submit one (1) accomplished Bid/Request for Quotation (RFQ) together with the following documents placed in one (1) sealed envelope, namely:
  - a.) Mayors Permit;
  - b.) Copy of PhilGEPS Registration Certificate.
10. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.
11. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or the highest rated offer (for consulting services) which complies with the minimum specifications and terms and conditions stated herein.
12. The NIA MIMAROPA Regional Office shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
13. Supplier shall be responsible for the source(s) of his/her product and shall make deliveries in accordance with schedule, quality and specifications of the award/purchase order and shall guarantee his/her deliveries to be free from defects. Failure of the supplier to comply with this provisions shall be ground for cancellation of the award or purchase order issued to the supplier.
14. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the undelivered item/s within the prescribed delivery period shall be imposed per day of delay. The NIA MIMAROPA Regional Office shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

### **TERMS OF PAYMENT:**

The winning bidder / supplier shall be paid the contract amount in full within 30 calendar days upon delivery and acceptance of the item/s by the NIA MIMAROPA Regional Office subject to deduction of applicable taxes.

### **NOTE:**

1. Sealed Bid quotation may be submitted to the NIA MIMAROPA Regional Office, NIA Administrative Building, Second Floor, Bayanan II, Calapan City, Oriental Mindoro, Fax No. 043-288-7267 or by email at [mimaropa@nia.gov.ph](mailto:mimaropa@nia.gov.ph) and [niamimaropa.bac@gmail.com](mailto:niamimaropa.bac@gmail.com).
2. Please make a certain to affix the signature of the owner, manager or any of its duly authorized representative in a clear legible manner.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s on the item/s at prices noted above.

\_\_\_\_\_  
Printed Name & Signature  
of Dealer or Representative